

Delhi Tourism & Transportation Development Corporation Ltd (DTTDC)

Invitation of Tender for Disposal of various items at IMFL shops of DTTDC

1. Request for Proposal

Online tenders are invited from eligible bidders for the sale of various items at 122 approx. No. of Indian Made Foreign Liquor (IMFL) liquor vends of DTTDC (hereinafter called as “Event”) which are due to be closed from 17/11/2021.

The Notice Inviting Tender (NIT) has been uploaded and can be seen / downloaded from the website : <https://govtprocurement.delhi.gov.in>.

Tender Schedule:

Date of uploading the tender 17/11/2021.

Last date for submission of bid is 23/11/2021 by 04:00 pm.

Date and time of opening of bid is 23/11/2021 by 05:00 pm

The bid shall be opened, in the presence of the tenderer or their authorized representatives who may like to attend. Bids received after the prescribed date would not be considered. The tender shall be accompanied by the Bank Demand draft for Earnest Money Deposit (EMD) of Rs.3 Lakhs/- from the Bank in favour of Delhi Tourism and Transportation Development Corporation Ltd. Payable at New Delhi. The tenders which are not accompanied with the EMD shall be rejected.

The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it. EMD of all unsuccessful bidders would be refunded by DTTDC Ltd. within 45 days the bidder being notified as being unsuccessful.

The EMD may be forfeited if the Bidder withdraws or amends its tender or impairs or derogate/deviates from the tender in any respect within the period of tender.

The financial bid shall contain only the rates and amounts in the same format as in (Annexure II). No other paper or comments or clarifications or provision what so ever should be added to the price bid part. Failure to follow the above instructions or incomplete quotations will lead to summary rejection of the quotation.

The Corporation/DTTDC reserves the right to accept or reject any or all tenders in part or full or to split the contract among more than one tender and also defer / stop the applications without assigning any reason whatsoever.

Applicants are advised to study the tender document carefully before submission of the Application form. The Applicant submitting the application would be presumed to have considered and accepted all the terms and conditions with full understanding of its

implications. No enquiry verbal or written shall be entertained in respect of acceptance/rejection of Application. The application must be unconditional. The application should be clear and legible without any alterations/over writings. The bids shall be written in English Language . Documents not complete shall be summarily rejected.

All the cost and expenses incidental to preparation and submission of the proposal, meetings, discussion, presentation etc., shall be to the account of the applicant and the Corporation shall not be responsible in any way whatsoever, and shall bear no liability whatsoever, on such cost and expenses, regardless of the conduct or outcome of the pre-qualification process.

At any time prior to the last date of receipt of bids, the Corporation may, for any reason, whether at own initiative or in response to a clarification requested by a prospective tenderer, modify the Tender Document by an amendment/Corrigendum and same shall be notified on e-procurement website and these amendments will be binding on them. Bidders are advised to visit website regularly for updates on this Tender.

Sr. Chief Manager (Liquor), DTTDC
18-A, DDA SCO Complex ,
Defence Colony, New Delhi 110 024

Contact Nos.: 9891052798, 9810297325, 9810063798, 9810768358

TERMS & CONDITIONS

1) BRIEF OF SCOPE OF WORK

Delhi Tourism & Transportation Development Corporation Ltd (“DTTDC/Authority”) intends to select an applicant (the “Bidder”) who will be eligible for conducting the event in accordance with the procedure and terms and conditions set out herein. A successful bidder shall perform the following functions as part of its obligations for the Event (“Scope of Work”):-

1. The Bidder should be capable of listing various items for sale at the IMFL liquor vends.
2. The Bidder should be able to tend to 122 shops.
3. The bidder should formulate a Detailed Time Table for the various activities to be performed in tendering process.
4. Bidders must follow the time table of tendering process and get their activities of tendering processes done well in advance to avoid any inconvenience
5. The Bidder shall, on its sole responsibility, procure all the required permits, licenses, permissions, insurances etc. for the conduct and management of the event.

1.2 Bid Specifications:

The bidder is required to lift the items from IMFL vends by 28/11/2021

The tentative list of various items available for sale at the IMFL liquor vends is given in Annexure IV . In case of any major variation in actual items available at the vends the decision of DTTDC will be final.

Total No. of IMFL vends in Delhi=122 approx.

The vends are further divided into 5 zones (for reference purpose) as follows:

S.No.	Zone	No. of IMFL vends
1	North East, North West, Shahdara	28
2	East, South East, Central	27
3	South, New Delhi	21
4	North	22
5	West, South West	24

The bidder has to submit financial bids for all 122 shops.

2) ELIGIBILITY CRITERIA

- The tenderer should be an entity with a minimum experience of 5 years and submit the proof for the same.
- The tenderer shall have registered office in **Delhi / NCR**. The firms shall supply full details along with addresses/telephone numbers of their office.
- The tenderer should not have been black listed and debarred for any fault by Central /State Government Departments/ Public Sector Undertakings or other institutions.

3) SUBMISSION AND OPENING OF QUOTATION

- Evaluation of the bids shall be done by the committee in consultation with any Consultant/ agency as deemed necessary by them. Necessary clarifications required by the Corporation shall be furnished by the quotationer within the time given by the Corporation.
- A Proposal Evaluation Committee shall be set up by the Authority to evaluate the bids on its credentials, and the decision of the Committee in the evaluation of responses to the Tender shall be final. The Proposal Evaluation Committee may recommend for rejection of any or all proposals on the basis of any deviations.
- No correspondence will be entertained outside the process of negotiation/ discussion with the Committee. Inability to submit requisite supporting documents / documentary evidence as specified in tender / incomplete information may lead to rejection.
- Commercial bids of only those quotationers, who qualifies the criteria shall be opened.
- Incomplete bids are liable to be summarily rejected. It is to be clarified / understood that no further opportunity shall be given to the quotationer to modify or withdraw at the stage after the price bid has been opened.

Right to Terminate the Process :

DTTDC may terminate the Tendering process at any time and without assigning any reason. DTTDC makes no commitments, express or implied, that this process will result in a business transaction with anyone. This Tender does not constitute an offer by DTTDC .The bidder's participation in this process may result in DTTDC selecting the bidder to engage towards execution of the work.

Termination due to unsatisfactory performance: If the contractor neglects or fails to perform the work, as per the requirement of DTTDC, or refuses or delays the work, or in any manner fails to perform any provision of this tender document, DTTDC, will terminate the work order and make good such deficiencies by deducting the cost thereof from any payment due to the contractor..

4) RATE

The financial bid shall be given in the prescribed financial bid proforma as at Annexure – II. The rates quoted by the firms will be fixed and non-negotiable, and are exclusive of all taxes, duties and levies as per prevailing rates.

Prices shall be quoted both in figures and words in Indian Rupees only taking into account all the concessions provided by Govt. of India up to the date of quoting. In case of discrepancy between words and figures, the amount in words shall prevail.

The price quoted for the work by the Bidder shall in no event be inferior to the price quoted by the said Bidder for the other identical works to any person/ organizations including Govt. agencies/PSUs/State Govt./ Central Govt.

Minimum Reserve price details given in Annexure IV

5) TENDER ACCEPTANCE

DTTDC will award the Contract to the highest evaluated bidder/ bidders whose bid has been found to be responsive and who is/are eligible and qualified to perform the work satisfactorily as per the terms and conditions and process outlined in this document.

DTTDC reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of work, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for DTTDC action. DTTDC also reserves the right to terminate the full work in case of non satisfactory performance without assigning any reasons.

Prior to the expiration of the validity period, DTTDC will notify the successful bidder in writing or email, that its proposal has been accepted. In case the tendering process has not been completed within the stipulated period, DTTDC may like to request the bidders to extend the validity period of the bid.

No commitment of any kind, contractual or otherwise shall exist unless and until a formal written work order has been issued by DTTDC. Any notification of preferred bidder status by DTTDC shall not give rise to any enforceable rights by the Bidder. DTTDC may cancel this tendering process at any time prior to a formal written work order issued by DTTDC

After DTTDC notifies the successful bidder/ bidders that its proposal has been accepted, DTTDC shall issue a work order to the bidder/ bidders incorporating all clauses of the tender document.

Failure of the successful bidder to agree with the Terms & Conditions of the Tender document shall constitute sufficient grounds for the annulment of the work award, in which event DTTDC may award the contract to the next best value bidder or call for new proposals from the interested bidders. In such a case, DTTDC shall invoke the EMD of the selected bidder.

All information supplied by Bidders may be treated as contractually binding on the

Bidders, on successful award of the assignment by the DTTDC on the basis of the Tender.

6) VALIDITY

The quotations shall be valid for the minimum period of 30 days from the date of opening of the quotations.

7) Disclaimer:

This tender document is not to be construed in whole or in part as direct or indirect order or as a request or authorization to perform work at the expense of DTTDC. The information in this Tender Document is intended only to enable the bidder to formulate a bid in response to the requirements set forth herein. Although this tender document contains enabling information, the bidder must make an independent assessment regarding the subject matter of this tender document. The bidder will be solely responsible for identifying any additional information required to prepare the bid.

- i) Detailed Time Table for the various activities to be performed in tendering process by the Tendered for quoting their offer is given in this Tender Document under Tender Schedule. Bidders should carefully note down the cut- off dates for the carrying out each tendering process/activity.
- ii) Every effort is being made to keep the Website up to date and running smoothly 24x7 by the Service Provider. However, DTTDC takes no responsibility, and will not be liable for, the website being temporarily unavailable due to any technical issue at any point of time.
(The website is a Delhi Govt. website and is maintained by Delhi Govt./NIC only and not by DTTDC)
- iii) In that event DTTDC or any of its employees will not be liable or responsible for any damages or expenses arising from any difficulty, error, imperfection or inaccuracy with this Website. It includes all associated services or due to such unavailability of the Website or any part thereof or any contents or any associated services.
- iv) Bidders must follow the time table of tendering process and get their activities of tendering processes done well in advance to avoid any inconvenience due to unforeseen technical problem if any.
- v) DTTDC will not be responsible for any incomplete activity of tendering process of the tenderer due to technical error/failure of website and it cannot be challenged by way of appeal, arbitration and in the Court of Law. Suppliers must get done all the tendering activities well in advance.

8) Canvassing & Contacting DTTDC Tender Committee:

No Bidder shall contact the Tender Committee on any matter relating to bid, from time of opening of the bid till the time the work is awarded. If bidder wishes to bring additional information to the notice of the DTTDC Tender Committee, bidder should do so in writing along with reasons for not providing such information at earlier instance. The DTTDC Tender Committee reserves the right as to whether such additional information should be considered or otherwise. Any effort by a Bidder to influence the DTTDC Tender Committee

in its decision on bid evaluation, bid comparison or work award may result in disqualification of the Bidder's bid and forfeiture of his bid security.

9) All pages of the response to Tender document submitted must be signed and stamped by the authorized person on behalf of the bidder. **Authorization letter in this regard must also be enclosed at the time of bidding**

10) The bidder must fill and submit the rates as per instructions given in clause 4 of the terms & conditions. If the bidder does not quote a price/ rate for any item in Form of Bid, his tender **will** be summarily rejected. The bidder shall not make any addition or alteration in the tender documents **after its submission** . The requisite details should be filled in by the bidder wherever required in the documents. Incomplete tender or tender not submitted as per instructions **will be** rejected.

11) Non Transferable Bid

Neither the work nor any rights and duties granted under the work may be sold, leased/sublet, assigned, or otherwise transferred, in whole or in part, by the vendor, and any such attempted sale, lease, assignment or otherwise transfer shall be void and of no effect. The vendor shall not subcontract or permit anyone other than its personnel to perform any of the work, service or other performance required of the vendor under the work order.

12) Compliance of Govt. Regulations

The successful Bidder should execute and deliver such documents as may be needed by DTTDC in evidence of compliance of all laws, rules and regulations required for reference. Any liability arising out of contravention of any of the laws on executing this work order shall be the sole responsibility of the Successful Bidder and DTTDC shall not be responsible in any manner whatsoever.

13) Liability

Successful Bidder hereby accepts full responsibility and indemnifies DTTDC and shall hold DTTDC harmless from all acts of omissions and commissions on the part of the Successful Bidder, his agents, his contractors and employees in execution of the work. The successful Bidder also agrees to defend and hereby undertakes to indemnify DTTDC and also hold him harmless from any and all claims arising out of or in connection with the performance of the work.

14) Applicable law.

The work shall be interpreted in accordance with the laws of the Union of India.

15) Notices.

Any notice given by one party to the other pursuant to this work contract shall be sent to other party in writing or by email and confirmed in writing to the other Party's **specified address** . **The same must be acknowledged by the receiver in writing**. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

16) Taxes and Duties.

The successful Bidder shall bear & pay all taxes, duties, levies and charges including service tax if applicable in connection with the completion of the work.

17) Severability.

It is stated that each paragraph, clause, sub-clause, schedule or annexure of this contract shall be deemed severable & in the event of the unenforceability of any paragraph, clause sub-clause, schedule or the remaining part of the paragraph, clause, sub-clause, schedule annexure & rest of the contract shall continue to be in full force & effect.

18) Corrupt or Fraudulent Practices

The DTTDC Tender Committee requires that the Bidders under the tender observe the highest standards of ethics during the procurement and execution of such works. In pursuance of this policy, DTTDC Tender Committee: Defines for the purposes of this provision, the terms set forth as follows

o "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the procurement process or in contract execution; and

o "Fraudulent practice" means a misrepresentation of facts to influence a procurement process or an execution of a work to the detriment of the DTTDC Tender Committee, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the DTTDC Tender Committee of the benefits of the free and open competition;

1. Will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the work in question.
2. Will declare a firm ineligible, either indefinitely or for a period, to be awarded a work if at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a work.
3. The past performance of the bidder will be crosschecked if necessary. If the facts are proven to be dubious the Bidders tender will be ineligible for further processing.

19) Interpretation of the clauses in the Tender Document/ work order:

In case of any ambiguity in the interpretation of any of the clauses in Tender Document or the work order, the DTTDC Tender Committee's interpretation of the clauses shall be final and binding on all parties.

20) Conflict of Interest

A bidder shall not have a conflict of interest that may affect the Selection Process or the Solution delivery (the “**Conflict of Interest**”). Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, DTTDC shall forfeit and appropriate the EMD, if available, as mutually agreed genuine pre-estimated compensation and damages payable to DTTDC for, *inter alia*, the time, cost and effort of DTTDC including consideration of such Bidder’s Proposal, without prejudice to any other right or remedy that may be available to DTTDC hereunder or otherwise.

21) OTHER CONDITIONS

1. The firm should be registered with Department of GST, VAT Govt. of NCT of Delhi . A copy of the GST No., TIN No. duly attested by the authorized signatory should be attached.
2. The tenderer shall be an Income Tax Assessee. In support of this copy of PAN number duly attested by the authorized signatory are required to be attached.
3. Any wrong /false information detected during the course of tender proceedings/after wards of tender will lead to cancellation of tender/forfeiture of EMD.
4. The Managing Director /C.E.O , DTTDC reserves the right to acceptance/reject any/all the tenders without assigning any reason whatsoever.
5. That the tenderer shall not employ men and women below 18 years of age on work.
6. That all the persons employed by the tenderer for the purpose shall at all time and for all purpose be the employees of the successful bidder who shall alone be liable and responsible for the payment of all kind of wages, salaries, remuneration and other benefits etc. to them without any claim or reimbursement from DTTDC.
7. That the tenderer shall be responsible for compliance of all the statutory requirements and fulfillment of all the legal obligations in respect of the persons employed for the purpose.
8. That the tenderer shall deploy all persons of efficient, skilled , honest and conversant with nature of work.
9. That the tenderer shall not underlet, sublet the assign or transfer their right and interest for sharing therein to any person/persons directly or indirectly. No consortium, subletting or hiring services of other company for execution of this job shall be allowed.
10. **Indemnification Clause** : That the selected bidder shall keep DTTDC indemnified and harmless against all claims, damages, dues, payments, fines, penalties, compensations, liabilities other losses etc., which may incur on account of non-compliance of statutory provision of applicable laws or violation of any provisions of laws, contracts, etc. as applicable, by the selected bidder or otherwise.

11. **Arbitration:** In case of any dispute between the parties, the matter shall be referred to the sole arbitrator who shall be mutually appointed by and the decision of such arbitrator shall be final and binding on the parties. The parties shall continue to perform their obligations under the work agreement during arbitration proceedings, except where the work agreement has been terminated. The venue for arbitration will be New Delhi.
12. The courts of New Delhi shall have exclusive jurisdiction to entertain any application or suit.
13. **FORCE MAJEURE :** Force Majeure means an event beyond the control of the Authority and the Bidder, which prevents a Party from complying with any of its obligations under this Contract, including:
 - i. An act of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods);
 - ii. An act or situation of war, hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilisation, requisition, or embargo;
 - iii. Rebellion, revolution, insurrection, or military or usurped power, or civil war;
 - iv. Riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of the Supplier or of his Subcontractors; or
 - v. Acts or threats of terrorism, naxalism etc.
 - vi. Contamination by radioactivity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly; or
 - vii. Any such other reason which in the views of the Authority is beyond the control of the agency.
14. **Subletting of Contract:** The selected Bidder shall not transfer, sublet or assign the tender/contract or any part thereof, in any circumstances. Any breach of this condition entitles DTTDC to rescind the contract without prejudice to its other rights. Unresponsive and incomplete tender document shall be summarily rejected.
15. Upon verification, evaluation/assessment, if in any case information furnished by the bidder is found to be false/incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained.
16. **Liability for Breach of Contract:** In case of any breach of any terms of this contract by the selected bidder which makes it impossible to perform all or part of this contract, the selected bidder shall be liable for damages which are caused by this breach and suffered by DTTDC under this contract.
17. **Consequence of Default:** In the event of any material default which results in any failure on any account shall be treated as breach of faith and accordingly be liable for penal provisions as set by DTTDC in addition to other rights available to DTTDC. DTTDC reserves the right to blacklist such bidders from any future bids for breach of faith and loss of confidence due to such default and failure of performance of the bid.
18. Bidder will provide the Services etc. up to the mark as per scope of works to the satisfaction of DTTDC.
19. For all intents and purpose, the selected bidder shall be the “Employer” within the

meaning of different Labour Legislations in respect workers engaged for the Event. The persons engaged/employed under the contract shall not have claims of any Master and servant relationship nor have any principal and agent relationship with or against DTTDC. The selected bidder shall be solely responsible for the redressal of grievances/resolution of disputes relating to its employees engaged by them for the Event under the contract. DTTDC shall, in no way responsible for settlement of such issues or any other liabilities arising there from.

20. The selected bidder shall act in a transparent manner for the event and shall not in any way act in the manner that is detrimental to the interest and reputation of DTTDC.
21. DTTDC reserves the right to cancel this tender or modify the requirement without assigning any reasons. DTTDC will not be under obligation to give clarifications for doing the aforementioned.
22. DTTDC reserves the right not to accept bid(s) from bidders resorting to unethical practices or on whom investigations/enquiry proceedings have been initiated by Government investigating Agencies/Vigilance Cell.
23. DTTDC is not bound to accept the highest bidder or to assign any reason for non-acceptance of any bid. The DTTDC reserves its right to accept the bid in part or in full. Conditional bids will be rejected outright.
24. DTTDC reserves the right to withdraw/cancel the bid document and tender at any stage before acceptance. However it may cancel the bid document by giving a reasonable explanation for canceling the bid after acceptance and awarding the same..
25. DTTDC reserves the right to reduce/increase the items or alter the equirements and the “Scope of Work”. The decision of DTTDC in respect of this would be final and binding on the Selected Bidder.
26. DTTDC has the right to negotiate/deduct the price for additional/short items used in variation to the tender accepted and final bidding to the tenderer.
27. DTTDC reserves the right to accept or reject any proposal, and to annul the bidding process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to affected bidder(s) or any obligation to inform the affected bidder(S) of the grounds for DTTDC’s action.
28. DTTDC has the right to terminate the work, if the bidder abandons the work or fails to commence and complete the work in time, or fails to abide by the contract conditions.
29. The tenderer should fulfill all the terms & conditions as given above and attach the scanned copy of the documents enclosed with the terms and conditions. All scanned copies should be attested by the authorized signatory.

30. Event Performance Bank Guarantee

Performance Bank Guarantee equivalent to 3% (three percent) of the total contract value rounded off to the nearest thousand Indian Rupees. All charges whatsoever such as premium, commission, etc., with respect to the Event Performance Bank Guarantee shall be borne by the Successful Bidder.

The Performance Bank Guarantee shall be submitted prior to the event. The Event Performance Bank Guarantee shall be valid till the end of event duration.

DTTDC shall also be entitled to make recoveries from the Bidder's bills, Performance Security, Project Performance Bank Guarantee or from any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion or misstatement.

31. Refund of Event Performance Bank Guarantee: The Project Event Performance Bank Guarantee shall be refunded within two months from the expiry of the term of Work Order of the event, applicable only in cases of due performance of the obligations of the agency to the satisfaction of the DTTDC.

32. Forfeiture of Event Performance Bank Guarantee

- Performance Security shall be forfeited in the following cases:
 - i. When any term and condition of the WO/contract is breached.
 - ii. When the Bidder fails to provide the requisite quality of work after partially executing the work order.
- No interest shall be paid by DTTDC on the amount of Performance Security and Event Performance Bank Guarantee.
- Forfeiture of Performance Security and/or Event Performance Bank Guarantee shall be without prejudice to any other right of DTTDC to claim any damages as admissible under the law as well as to take such action against the Bidder such as severing future business relation or blacklisting, etc.

33. Termination by Default

DTTDC reserves the right to terminate the contract of any agency in the following cases:

1. Subject to Force Majeure, if the Bidder fails to perform the scope of work mentioned.
2. In case of unsatisfactory performance and progress of the work, the Authority will issue a notice to the Bidder to rectify the services within the stipulated time mentioned in the notice. Failure to do so will lead to the termination of the contract.

If any representation or warranty made by the Bidder is intentionally false or misleading in any material respect when made and such false or misleading representation or warranty either has an adverse material effect on the event or has resulted in unfair competitive advantage materially benefitting the Bidder in the offer selection process

I /we have gone through all the terms and conditions mentioned in the tender document and agree to abide by them.

Signature _____

Name _____

Designation _____

Name of Party _____

Address _____

Phone No. _____

e-mail _____

LIST OF SCANNED DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID /
(QUALIFICATION CRITERIA)

- 1.) List of offices where the firm has performed similar work. The list shall include following information : **Name and Address of the office where similar work has been done, Telephone No.s, value of work**
- 2) Addresses of Local offices, in **Delhi / NCR** duly signed by the authorized signatory.
- 3.) The credentials of the company/organization, certificate of incorporation, other relevant documents of the company.
- 4.) Copies of the work order along with certificate from customers about satisfactory completion of the work during last 3 years.
- 5.) An Affidavit mentioning that the tenderer has not been blacklisted/debarred for any fault.
- 6.) Scanned Copies of the GST registration certificate and attested by authorized signatory. Attach self attested photocopy of GST No. and PAN No. of company
- 7) Scanned Copy of Turnover for last three Financial Years from the related activity and duly certified by Chartered Accountant.
- 8.) Scanned copy of Earnest Money Deposit of Rs. 3 lakhs (Rupees three lakhs only) in form of Bank Draft in favour of Delhi Tourism & Transportation Development Corporation Ltd., New Delhi payable at New Delhi
- 9.) Authorization letter of the authorized person /signatory on behalf of bidder.
- 10.) Quality certificates / relevant information if any.
- 11.) Acceptance of the terms and conditions (Annexure III) of tender form duly filled, stamped and signed.
- 12.) Duly filled, stamped , signed and scanned Annexure – I and Annexure - A of the Tender document.

The bidder has to submit the relevant documents on e procurement website as well as in physical form (Hard copy) in sealed envelope at DTTDC Head Quarter as per tender schedule. All the pages of tender documents should be numbered and be stamped and signed by the authorized signatory. The scanned documents should be in the same sequence as given above. No unnecessary documents should be submitted.

Any tenderer who does not fulfill any of the conditions required as listed in the tender shall be summarily rejected.

Annexure I

DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPN. LTD.
18—A, DDA SCO COMPLEX, DEFENCE COLONY,
NEW DELHI : 110 024.

TENDER FORM (Details of Bidder)

1.	Name of Applicant	
2.	Name of company whether Proprietorship or Partnership Public Ltd. / Private Ltd.	
3.	Local address of Company in Delhi / NCR	
4.	Contact No.s , FAX No. emails & website	
5.	Year of Establishment	
6.	Details of registration with appropriate authorities for GST No. PAN No.	
7.	Details of EMD	DD No. Date : Amount: Bank Name: Branch address:
8.	Particulars of Proprietor	

9.	Particulars of Authorized Signatory , Contact Person	

I/We hereby certify that the information furnished above is full and correct to the best of our knowledge. I/We understand that in case found any deviation in the above statement at any stage, our company can be black-listed and will not have any deal with the DTTDC in future.

Signature _____

Name _____

Designation _____

Name of Party _____

Address _____

Phone No. _____

Seal of company _____

Annexure II

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPN. LTD.
18—A, DDA SCO COMPLEX, DEFENCE COLONY,
NEW DELHI : 110 024.**

TENDER FORM (Financial Bid)

	Particulars	Total Amount in (Rs.) (in figures and words) (Including all charges– excluding taxes)
1.	Financial bid for lifting various items as mentioned at Annexure IV	
2.	Taxes	
3.	Grand Total	

The bidder shall not quote Amount below the Reserve Price i.e., Rs.70 lakhs

Total Amount in words: _____

Signature _____

Name _____

Designation _____

Name of Party _____

Address _____

Phone No. _____

Seal of company _____

e-mail _____

Annexure III

UNDERTAKING

The particulars furnished in the enclosed tender form are true to the best of my/ our knowledge and belief and no material facts have been concealed therein.

I/ We undertake to execute the work in the event of its being awarded by DTTDC Ltd., and in the event of my/ our failure to do so, the Corporation shall be entitled to forfeit the earnest money deposited by me/us and the Corporation shall be free to assign the work to any other company at my/our risk and cost.

I/We carefully have gone through the attached terms and conditions in the tender document for disposal of various items at IMFL vends of Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC). I/We undertake to abide by the same and execute the work as per the terms and conditions in the tender document.

The following documents / annexure duly filled in, stamped and signed are enclosed.

Technical bid :

- 1. Terms & Conditions duly signed and stamped Annexure-A.**
- 2. Scanned copies of documents.**
- 3. Tender form Annexure I.**
- 4. Undertaking Annexure III.**

Financial bid :

- 1. Tender form Annexure II, IV**

Date:

Signature _____

Name _____

Designation _____

Name of Party _____

Address _____

Phone No. _____

e-mail _____

Annexure - IV

PROVISIONAL STATEMENT OF ASSETS AT IMFL LIQUOR VENDS

Sno.	Particular of Assets	Approx.Balance as per Physical Verification	DAMAGE	Total	Minimum Reserve Price in Rs.	Approximate Amount
1	Cash Chest	112	6	118	5000	560000
2	Note Stitching Machine	104	15	119	100	10400
3	Generator	1	3	4	5000	5000
4	Furnitures					
	Steel Almirah	14	1	15	800	11200
	Big Size	16	1	17	1400	22400
	Medium Size	10	1	11	1000	10000
	Small Size	11	0	11	700	7700
	Wooden Almirah	2	0	2	500	1000
	Big Size	1	1	2	500	500
	Medium Size	3	1	4	300	900
	Small Size	12	1	13	200	2400
	Chairs	142	19	161	100	14200
	Office Tables	93	7	100	500	46500
	Sofa Sets	1	1	2	500	500
	Racks/Partitions	786	37	823	500	393000
	Trolley	86	17	103	300	25800
	Steel Stool	5	0	5	50	250
	Stool Plastic	4	3	7	50	200
	Iron Stool	5	0	5	100	500
	Revolving Chair	1	0	1	300	300
	STEEL STAIRS	2	0	2	300	600
	WOODEN STOOL	2	1	3	100	200
	ALUMINIUM LOADER	2	0	2	500	1000
	Iron gate	3	0	3	1000	3000
5	Electrical Equipments					
	Ceiling Fans	230	16	246	200	46000
	Exhaust Fan	70	14	84	300	21000
	Table Fan	14	5	19	300	4200
	Wall Fan	59	11	70	300	17700
	Pedestal Fan	1	1	2	500	500

	Heat Convector	1	5	6	100	100
	Alarm Bell	64	0	64	-	
	Tube Light	288	39	327	10	2880
	LED Bulb	93	7	100	10	930
	AC	4	0	4	4000	16000
	WATER MOTOR	1	0	1	500	500
	Stabilizer	3	0	3	200	600
	Stabilizer	6	0	6	200	1200
	Inverter Model No.	65	13	78	4000	260000
	Battery	194	27	221		0
	UPS	100	18	118		0
	UPS CCTV	22	6	28	1000	22000
6	Freezer/Fridges/Visi coolers					
	Freezer	51	10	61	5000	255000
	Deep Freezer	10	2	12	5000	50000
	Double Door Freezer	24	5	29	5000	120000
	Standing Freezer	5	0	5	5000	25000
	Visi Cooler	17	3	20	50000	850000
	Chiller	25	2	27	130000	3250000
7	Sign Boards					
	Board/Main Sign Board	171	11	182	-	
	Indication Board	63	11	74	-	
	Rate List Board	115	3	118	-	
	Statutory/Warning Board	132	8	140	-	
8	Other Assets					
	Sale Counters	175	6	181	300	52500
	Complaint/Suggestion Box	112	2	114	-	
	Petromax	18	1	19	-	
	Water Jug	28	2	30	100	2800
	Water Filter	1	0	1	-	
	Channel Gate	17	2	19	-	
	Side Lock	379	6	385	-	
	Central Lock	194	3	197	-	
	Telephone Instrument	21	15	36	-	
	Grocery Items/Crockery	1	0	1	-	
	Calculator	182	12	194	-	
	Bottle Cooler	10	5	15	-	

	Fire Ext.	88	1	89	500	44000
	Lock	21	1	22	-	
	Wall Clock	4	0	4	-	
	Canopy	1	0	1	-	
	HELOGEN	4	3	7	-	
	PEN DRIVE	3	0	3	-	
	Loud Speaker	4	0	4	-	
	Shutter	2	0	2	-	
						0
9	LED TV SCREEN	120		120	7000	840000

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Note: There may be some variation in the actual quantity of items at shops