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**Delhi Tourism & Transportation Development Corporation Ltd.
18-A, DDA SCO Complex, Defence Colony, New Delhi- 110 024**

F.No.PER/1198/03/2024/DTTDC/ 840
Dated: 21.05.2024

RESOLUTION

Consequent upon approval of the Board of Directors in its 222nd Meeting held on 1.3.2024, the competent authority, in supersession of all previous orders / notifications, hereby makes the following rules to regulate the method of recruitment of Group A, Group B and Group C posts in the Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC), namely Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC) Group A, Group B and Group C Posts Recruitment Rules, 2024 in respect of following posts:-

1. Dy. Manager (Liquor) - Schedule 44
2. Assistant Manager (Shop) – Schedule 45
3. Assistant Grade – 1 (Sales) – Schedule 46
4. Assistant Grade – 1 (Store) – Schedule 47
5. Salesman Grade – 1- Schedule 48
6. Store Keeper – Schedule 49
7. Jr. Salesman – Schedule 50
8. Multi Tasking Staff (MTS)– Schedule 51

Provided that such supersession shall not affect anything done, any order issued, any action taken or any power exercised before coming into force of Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC) Group A, Group B and Group C Posts Recruitment Rules, 2024 and all sanctions, orders, declarations or other action taken before the commencement of the Rules shall continue to be operative and in force, even after commencement of these Rules, unless specifically cancelled or revoked by the authority who accorded such sanctions or issued such orders or took such action.

1. **Short title and commencement:**

These rules may be called the Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC) Group A, Group B and Group C Posts Recruitment Rules, 2024. They shall come into force on the date of issue of this resolution.

2. **Applications:** These rules shall apply to the posts specified in S.No.1 of the Schedules 44 to 51 annexed to these rules.
3. **Number of posts, classification and Level as per Pay Matrix :** The number of the said posts, their classification and the Level attached thereto shall be as specified in S.Nos.2 to 4 of the Schedules 46 to 53 annexed to these rules.

Sanjeev

Sanjeev Chugh
Chief Manager, DTTDC

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I.S. UPADHYAY
Chief Manager

4. **Method of recruitment, age limit, educational qualifications, etc.:** The method of recruitment, age limit, educational qualifications and other matter relating thereto shall be as specified in S.No.5 to 12 of the said Schedules. In the case of direct recruitment, the age limit shall be relaxable for Government servants up to 5 years in appointment to Group A and Group B posts and up to 40 years of age in appointment to Group C posts. In case of direct recruitment, DTTDC employees will be eligible for age relaxation equivalent to the service in DTTDC. For contractual employees in DTTDC, age relaxation, in case of direct recruitment, will be as per Office Memorandum No.F.19(11)/2015/S-IV/1751-1756 dated 11.06.2019 issued by Services Department - (Branch-IV), Government of NCT of Delhi.

4.1 The crucial date for determining the age limit shall be the closing date for receipt of applications from candidate in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, UT of Ladakh, Lahaul & Spiti district and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep.

4.2 Temporary vacancies caused by the incumbents being away on deputation or leave or under other circumstances for one year or more, if fall for direct recruitment quota, may be filled by deputation (including short term contract) as per the eligibility indicated for each post in the relevant Schedule.

5. **Disqualification:** No person —

- i) who has entered into or contracted a marriage with a person having a spouse living; or
- ii) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts:

Provided that DTTDC in consultation with appropriate Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are grounds for doing so, exempt any person from the operation of this rule.

6. **Initial Constitution:** The service rendered by the existing incumbents, prior to commencement of these rules in various Group A, Group B and Group C Post who were appointed after following the due process as per the relevant instructions and rules, shall be treated as regular service in the corresponding grade(s) and the same shall be taken as regular service for all purposes after commencement of these rules.

7. **Mandatory induction training for direct recruits as well as those being promoted from one Group to another Group:** There shall be mandatory induction training of at least two weeks duration in all cases of direct recruitment. Successful completion of the training shall be a prerequisite for completion of probation. The syllabus for the training shall be as prescribed by the DTTDC from time to time. There shall be a similar mandatory training of at least two weeks duration in all cases of promotion from one Group to another Group.

Sanjeev
Sanjeev Chugh
 Chief Manager, DTTDC

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I.S. UPADHYAY
 Chief Manager

8. **Consideration of seniors:** Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade.
9. **Qualifying Service:** The period of service that will qualify for promotion under these Rules shall be completed years of regular service in the feeder grade as on 1st January of the vacancy year if the vacancy occurs between 1st January to 30th June (both dates inclusive) and 1st July of the vacancy year if the vacancy occurs between 1st July to 31st December (both dates inclusive).
- 9.1 The vacancy year shall be the Calendar years based, and the DPC is to be held as and when required.
10. **Retention of the existing eligibility service:** Whenever the eligibility service has been revised upwards, it shall continue to be the same for persons holding the feeder posts on regular basis as on the date of notification of these Rules.
11. **Constitution of Departmental Promotion/Selection Committee:** - Departmental Promotion Committee (s)/Selection Committees(S) shall be constituted by the Managing Director & Chief Executive Officer, DTTDC in accordance with Government instructions issued from time to time.
12. Where no provision or insufficient provision exists in these rules, the rules or instructions framed or issued by the Central Government from time to time on the subject for the corresponding category of Central Government servants shall *mutatis mutandis* apply to the employees of the DTTDC as covered by these rules.
13. **Power to relax:** Where DTTDC is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing and with the approval of the MD&CEO, DTTDC relax any of the provisions of these rules with respect to any class or category of persons. Relaxation in qualifying service in deserving cases for promotion can be considered by competent authority on a case to case basis. There cannot be a general reduction in eligibility service and one case should not be a precedent for other cases.
14. **Saving:** Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for Scheduled Castes, Scheduled tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time.
15. **Repeal:** Any rule, regulations, orders etc. repugnant to the provisions of these rules, in so far as it relates to the service conditions of the employees of DTTDC, shall stand repealed to the extent of such repugnancy with effect from the date of commencement of these rules.


 Sanjeev Chugh
 Chief Manager, DTTDC


 I.S. UPADHYAY
 Chief Manager

- 16. In case of any clarification with regard to posts, recruitment rules etc. minutes of the committee may be referred. In case of any difference of opinion with regard to interpretation of any rule or matter, the decision of MD & CEO, DTTDC will be final.

Ishcha

Chief Manager (Personnel)
DTTDC

I.S. UPADHYAY
Chief Manager

Sanjeev

Sanjeev Chugh
Chief Manager, DTTDC

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Dy. Manager (Liquor)

S. No.	Particulars	Recruitment Rules
1.	Name of post	Dy. Manager (Liquor)
2.	Number of posts	04* (Four) (2024) *subject to variation dependent on workload.
3.	Classification	Group A
4.	Level in the pay matrix	Level-10
5.	Whether Selection post or non-selection post	Selection
6.	Age limit for direct recruits.	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9.	Period of probation, if any.	02 years (In case of PR)
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion Assistant Manager (Shop) (Level 7) with 5 years' regular service in the grade, failing which with 10 years regular combined service in Level-7 & 6.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD&CEO, DTTDC.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not Applicable

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Chief Manager, DTTDC

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I.S. UPADHYAY
Chief Manager

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Assistant Manager (Shop)

S. No.	Particulars	Recruitment Rules
1.	Name of post	Assistant Manager (Shop)
2.	Number of posts	15* (Fifteen) (2024) *subject to variation dependent on workload.
3.	Classification	Group B
4.	Level in the pay matrix	Level-7 (7 th CPC)
5.	Whether Selection post or non-selection post	Selection
6.	Age limit for direct recruits.	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age- No Education Qualification –Graduate.
9.	Period of probation, if any.	Not Applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by Promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion Assistant Grade-1 (Sales) (Level-6), Assistant Grade-1 (Store) (Level – 6) & Assistant Grade-1 (Catering) (Level-6) in the Ratio of 16:8:1 with five years of service in the grade failing which 15 years of combined regular service in Level - 4 and Level-6.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD&CEO, DTTDC.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable

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Sanjeev Chugh
Chief Manager, DTTDC

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I.S. UPADHYAY
Chief Manager

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DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.

18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**Recruitment Rules for the Post of Assistant Grade 1 (Sales)**

S. No.	Particulars	Recruitment Rules
1.	Name of post	Assistant Grade 1 (Sales)
2.	Number of posts	50* (Fifty) - (2024) *subject to variation dependent on workload.
3.	Classification	Group B
4.	Level in the pay matrix	Level-6
5.	Whether Selection post or non-selection post	Non Selection
6.	Age limit for direct recruits.	Not applicable
7.	Educational and other qualifications required for direct recruits.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9.	Period of probation, if any.	02 years (In case of PR)
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<p>Promotion</p> <p>Graduate Salesman Grade-1 and Non – Graduate Salesman Grade-1 in the ratio of 1:1 with 10 years regular service in the Grade (Level-4) failing which combined regular service of 18 years in Level -2 & Level-4.</p> <p>In case Graduates are available as senior in the inter se seniority list, they will be considered for promotion being the senior most.</p> <p>In case Graduate in the feeder cadre is not available, the post will be filled from amongst the non-Graduate.</p>
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD&CEO, DTTDC.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not Applicable

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 Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC) Group A, Group B
 Chief Manager, DTTDC & Group C Posts Recruitment Rules 2024.

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I.S. UPADHYAY
 Chief Manager

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Assistant Grade 1 (Store)

S. No.	Particulars	Recruitment Rules
1.	Name of post	Assistant Grade 1 (Store)
2.	Number of posts	24* (Twenty Four) - (2024) *subject to variation dependent on workload.
3.	Classification	Group B
4.	Level in the pay matrix	Level-6
5.	Whether Selection post or non-selection post	Non Selection
6.	Age limit for direct recruits.	Not applicable
7.	Educational and other qualifications required for direct recruits.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9.	Period of probation, if any.	02 years (In case of PR)
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<p>Promotion</p> <p>Graduate Storekeeper and Non - Graduate Store Keeper in the ratio of 1:1 with 10 years regular service in the Grade in Level-4 failing which combined regular service of 18 years in Level -2 & Level-4.</p> <p>In case Graduates are available as senior in the inter se seniority list, they will be considered for promotion being the senior most.</p> <p>In case Graduate in the feeder cadre is not available, the post will be filled from amongst the non-Graduate.</p>
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD&CEO, DTTDC.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not Applicable

Sanjeev

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Chief Manager, DTTDC

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I.S. UPADHYAY
Chief Manager

Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC) Group A, Group B
& Group C Posts Recruitment Rules 2024.

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Salesman Grade-I

S.No	Particulars	Recruitment Rules
1.	Name of post	Salesman Grade I
2.	Number of posts	80 (Eighty) (2024) *subject to variation dependent on workload.
3.	Classification	Group C
4.	Level in the pay matrix	Level-4 (7 th CPC)
5.	Whether Selection post or non-selection post	Non Selection
6.	Age limit for direct recruits.	27 years
7.	Educational and other qualifications required for direct recruits.	Graduate in any discipline Desirable: 03 years' experience in the Line
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not Applicable
9.	Period of probation, if any.	02 years (In case of DR)
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	75% by promotion 25% by Direct Recruitment
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion Jr. Salesman (Level-2) with eight years of regular service in the grade.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD&CEO, DTTDC.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable

Sanjeev

Sanjeev Chugh
Chief Manager, DTTDC

Ichhaba

I.S. UPADHYAY
Chief Manager

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Store Keeper

S. No.	Particulars	Recruitment Rules
1.	Name of post	Store Keeper
2.	Number of posts	(25)* (Twenty Five) (2024) *subject to variation dependent on workload.
3.	Classification	Group C
4.	Level in the pay matrix	Level-4 (7 th CPC)
5.	Whether Selection post or non-selection post	Non-Selection
6.	Age limit for direct recruits.	27 years
7.	Educational and other qualifications required for direct recruits.	Graduate in any discipline Desirable: 03 years' experience in the line
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not Applicable
9.	Period of probation, if any.	02 years (In case of DR)
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	66 -2/3% by promotion failing which by direct recruitment 33-1/3% by Direct Recruitment
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion Bill Clerk (Level-2) with eight years of regular service in the grade
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD&CEO, DTTDC.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not Applicable

Sanjeev
Sanjeev Chugh
Chief Manager, DTTDC

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I.S. UPADHYAY
Chief Manager

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Jr. Salesman

S. No.	Particulars	Recruitment Rules
1.	Name of post	Jr. Salesman
2.	Number of posts	103* (One Hundred three) (2024) *subject to variation dependent on workload.
3.	Classification	Group C
4.	Level in the pay matrix	Level 2
5.	Whether Selection post or non-selection post	Non Selection
6.	Age limit for direct recruits.	27 years
7.	Educational and other qualifications required for direct recruits.	Matric pass (10 th pass) Desirable Atleast two years' experience as Salesman in a reputed firm
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Qualification – Matric or 10 th Pass. Age - No
9.	Period of probation, if any.	02 years (In case of DR)
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion failing which by direct recruitment
11.	In case of recruitment by promotion/ Deputation/absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion Matric Pass (10 th Pass) Multi- Tasking Staff (MTS) (Level-1) with 03 years regular service in the grade.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD&CEO, DTTDC.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not Applicable

Sanjeev
Sanjeev Chugh
Chief Manager, DTTDC

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I.S. UPADHYAY
Chief Manager

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Multi Tasking Staff

S.No.	Particulars	Recruitment Rules
1	Name of post	Multi Tasking Staff (MTS)
2	Number of posts	60* (Sixty) - 2024* subject to variation dependent on workload.
3	Classification	Group C
4	Level in the pay matrix	Level-1 (7th CPC)
5	Whether Selection post or non-selection post	Not Applicable
6	Age limit for direct recruits.	27 years
7	Educational and other qualifications required for direct recruits.	Matriculation or equivalent pass from a recognised Board.
8	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not Applicable
9	Period of probation, if any.	02 years (In case of DR)
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by Direct Recruitment
11	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Not Applicable
12	If a Departmental Promotion Committee exists, what is the composition?	Not Applicable
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not Applicable

Sanjeev

Sanjeev Chugh
Chief Manager, DTTDC

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Chief Manager