

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.**  
**18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-110024**  
**( A Govt. of Delhi Undertaking )**

**Filling up the Post of Accounts Officers**

DTTDC invites application to form a panel of candidates to fill up the posts of Accounts Officer on standard term and condition. The pay scale of the post, method of recruitment etc. are given below:-

- |                           |  |
|---------------------------|--|
| 1. Name of Post:          | Accounts Officer                             |
| 2. Scale of Pay:          | PB-2 9300-34800+5400 Grade Pay               |
| 3. Period of deputation:  | Initially for two years                      |
| 4. Method of recruitment: | Transfer on deputation/foreign service basis |

Eligibility Criteria :-

Passed S.A.S/AAO(c) examination OR CA/CMA(Inter) OR Possesses 5 years of experience of working in the Accounts Deptt. of Govt./ Organisation/ Corporation and is well conversant with the latest rules & regulations of Accounting Procedure AND Desirable knowledge of Commercial Accounting & Procedures and Tax related issues.

The applications of eligible applicants who are willing for the post of Accounts officer may be forwarded to the undersigned at the above mentioned address. The prescribed format and other requisites are also available at [www.delhitourism.gov.in](http://www.delhitourism.gov.in) along with particulars of the officer duly verified from records, up to date CR dossiers for the last five years and vigilance clearance certificate.

**( P.S. Mehra )**  
**Financial Controller**

## PROFORMA

Deputation for the post of Accounts Officer (to be submitted in duplicate)

1. Name & Designation
2. Date of Birth
3. Date of continuous regular Appointment to the post
4. Present post held with present Pay and scale of pay of cadre Post, details of post:
5. Experience (Office, designation, Duration and scale of pay in Chronological order):
6. Educational Qualification:
7. Particulars of specialized Qualification & experience, if Any:-

Place:

Date:

Signature:

To be certified by the office where applicant is working.

The particulars of the officer have been verified from service records and are correct.

Signature  
Name:  
Designation  
Deptt/Officer