

Delhi Tourism & Transportation Development Corporation Ltd.
Dilli Haat, INA Aurobindo Marg, New Delhi - 110023

F.NO.FCB/91793/DHINA/DTTDC/2021-22

Dated: 06.09.2023

Subject -E-Auction of DTTDC's Stalls at Dilli Haat INA
for the period from 01.10.2023 to 31.12.2023

Website:<https://eauction.gov.in> Auction ID-2023_GNCT_38

It is informed that e-auction of DTTDC's stalls at Dilli Haat INA for the period from 01.10.2023 to 31.12.2023 initiated through e-auction ID no. Auction ID-2023_GNCT_38 will start on the website of NIC <https://eauction.gov.in> as per the date & time schedule mentioned here under.

Date & time schedule for E- Auction

| S.NO | Particulars | Date and Time Schedule |
|------|--|------------------------|
| 1. | Published date | 06/09/23 at 05.00 PM |
| 2. | Request submission start date (<i>Online submission of application form, DD/RTGS for EMD and other requisite documents, as per terms & conditions*</i>) | 06/09/23 at 05.00 PM |
| 3. | Request Submission end date | 24/09/23 at 06.00 PM |
| 4. | Approval start date | 24/09/23 at 06.00 PM |
| 5. | Approval end date | 27/09/23 at 06.00 PM |
| 6. | Auction start date | 28/09/23 at 10.00 AM |
| 7. | Auction end date | 28/09/23 at 04.00 PM |
| 8. | Auction Extended close date | 28/09/23 at 04.00 PM |

*These documents are also required to be submitted in the office of Dilli Haat INA on or before 24.09.2023 at 06.00 PM.

Bank details-DTTDC Ltd., PUNJAB NATIONAL BANK (P.N.B) ;A/C-3978012100000010 IFSC CODE: - PUNB0614800; PANAAACD0169J; GST07AAACD0169J1ZS.

Sanjeev Chugh
Chief Manager (DHINA)

Copy to:

1. DY. Manager (DHINA)
2. Dy. Manager (IT) – with the request to upload on DTTDC's website
3. Notice Board
4. File

Sanjeev Chugh
Chief Manager (DHINA)

Delhi Tourism & Transportation Development Corporation Ltd.
Dilli Haat, INA, Aurobindo Marg, New Delhi -110023

F.NO.FCB/91793/DHINA/DTTDC/2021-22

Dated: 06.09.2023

Subject - E Auction of DTTDC stalls at Dilli Haat INA
for the period from 01.10.2023 to 31.12.2023 (T&C apply)

NIA No -2023_GNCT_ 38

Request for E-auction of DTTDC's Stall at Dilli Haat INA for the period from **01.10.2023 to 31.12.2023** will start from 05.00 PM on 06.09.2023 & will continue till 06:00 pm on 24.09.2023.

The live bidding will start at 10.00 AM on 28.09.2023 and will close at 04.00 PM on 28.09.2023.

The due date for submission of form, documents and EMD is up to 06:00 pm on 24.09.2023. The E-auction will be available on www.eauction.gov.in.

The other details with regard to stalls / halls, their reserve price, EMD and Security to be deposited are as under:-

Details of the stalls/Halls

| S. No | Stall Category /Location | Total Area (Approx. area) | Stall no. | Reserve Price for each stall per month | DD/RTGS to be submitted for EMD | Security Deposit |
|-------|--|-------------------------------|---------------------|--|---------------------------------|------------------|
| 1. | Stalls at Stage Area (25 stalls) | 8x8 sq. ft. each Stall | SA 1-25 (L to R) | 110000 | 111000 | 100000 |
| 2. | Thada Area (10 stalls) | 8x8 sq. ft. each stall | Th 1-10 | 165000 | 166000 | 100000 |
| 3. | 4 stalls (Near Administrative Block Hall No.04) | <u>9x7 sq. ft. each Stall</u> | H-1, H-2, H-3 & H-4 | 115000 | 116000 | 100000 |
| 4. | Commercial Stalls (10 Stalls) | | | | | |
| a | Near Craft Stall No.75 (one stall) | 12 x 9 sq.ft. | C-1 | 432300 | 433300 | 100000 |
| B | Unused space near PNB (one stall) | 12x23 sq.ft. | C-2 | 231000 | 232000 | 100000 |
| c. | Stall behind craft stall no.20 (half Moon) (one stall) | 10 x 9 sq.ft. | C-3 | 220000 | 221000 | 100000 |

| S. No | Stall Category /Location | Total Area (Approx. area) | Stall no. | Reserve Price for each stall per month | DD/RTGS to be submitted for EMD | Security Deposit |
|-------|--|--|------------------------|--|---------------------------------|------------------|
| d. | Stall behind craft stall no.23 (half moon) (one Stall). | 10 x 9 sq.ft. | C-4 | 220000 | 221000 | 100000 |
| e. | At nursery (one stall) | 20x15 sq.ft. | C-5 | 258500 | 259500 | 100000 |
| f. | In front of TRIFED showroom (Hall no.2) (four stalls) | 13 x 9 sq.ft (C-6 & C-7) 14 x 10 sq.ft. (C-8) 13 x 10 sq.ft. (C-9) | C-6, C-7 C-8 C-9 | 379500 | 380500 | 100000 |
| g. | Near round about (One stall) | 12,5 x 9 sq. ft | C-10 | 326700 | 327700 | 100000 |
| 5. | Set of two commercial stalls near Tamilnadu Food Stall reserved for Churan Supari etc. | 16x 9 sq. ft. (total area) | T-1 | 979000 | 980000 | 100000 |
| | Total Stalls | | 50 | | | |

Abbreviation- SA-Stage Area, Th - Thada area, H- Hall, C-Commercial, T1- near Tamilnadu Food Stall,

Note:

1. Since the E-auction will be done on www.eauction.gov.in, all the bidders are required to do registration on the e-auction portal with Class-3 Digital Signature before participation.
2. This auction is for the period from **01.10.2023 to 31.12.2023** and rental and other charges will be deposited 100% in advance before taking the possession as per the terms & conditions (Annexure 1).
3. All the terms and conditions of Dilli Haat INA for allotment of stall as mentioned in the Application Form and Annexure must be followed by all allottees.

Bank details- DTTDC Ltd, PUNJAB NATIONAL BANK (P.N.B); A/C-3978012100000010 IFSC CODE: - PUNB0614800; PANAAACD0169J; GST 07AAACD0169J1ZS.

Sanjeev Chugh
Manager (DHINA)

OnWebsite www.eauction.gov.in www.delhitourism.gov.in

Notice Board

Delhi Tourism & Transportation Development Corporation
Food & Craft Bazar-Dilli Haat-INA, New Delhi-110023

E-Auction Application Form for Commercial stalls for the period from to

| S. No. | Particulars | Information to be submitted by Artisan |
|--------|--|--|
| 1. | Name of Artisan (Bidder) <i>(Fill in Capital Letters)</i> | |
| 2. | Address of Artisan | |
| 3. | Photograph of the Artisan | |
| 4. | Stall number applied for | |
| 5. | Name of Company/ Organization, if any <i>(Fill in Capital Letters)</i> | |
| 6. | Complete Address of office | |
| 7. | Names of the authorized representatives /Helpers (copies of ID proof to be attached) | 1. |
| | | 2. |
| 8. | Product to be displayed/Sold <i>(fill only specific item as per Artisan Card)</i> No other items is allowed for display and sale | |
| 9. | Artisan Card Number /Registration /Membership Number from any Body/Council of Ministry of Textiles, Government of India, (Copy to be attached) | |
| 10. | Validity of Artisan Card/ Membership. Please mention date (dd/mm/year) (Artisan card/membership validity must be valid till the last date of allotment of stall through e auction) If not valid – reasons thereof. | |
| 11. | Aadhar Card Number (copy to be attached) | |
| 12. | PAN Card Number of Artisan (copy to be attached) | |

| S. No. | Particulars | Information to be submitted by Artisan |
|--|---|--|
| 13. | EMD - Mode of Payment (RTGS/DD/fixed deposit/bank guarantee) (Please tick) (copy to be attached). | RTGS NO./DD No. No..... Dated Name of the Bank..... |
| 14. | Whether security of Rs.1.00 lakhs is already deposited.(Yes/No). If yes, proof of Security of Rs.1,00,000/- is to be attached. | |
| 15. | MSME Certificate, if any | |
| 16. | Goods and Service Tax Number, wherever applicable. (Mention GST Number). If GST is not applicable bidder will submit following undertaking/ certificate*. | |
| <p>*Undertaking/Certificate by the Bidder (For point No.16)</p> <p>I/ M/s hereby certify that Goods & Service Tax Registration is not applicable on me/ agency as my/ our annual turnover is below the threshold limit, i.e Rs.40.00 Lakhs. I hereby enclose turnover proof in support of my certification/undertaking. If found guilty of any of the above compliances, action shall be taken by DTTDC against me and all expenditure can be recovered by DTTDC from me/ agency.</p> <p style="text-align: right;">Signature Name & Address</p> | | |

I agree upon the terms & conditions as per Annexure A. I will strictly follow the rules and regulations of DilliHaat INA. I will be liable to face necessary action against me, if found to be a defaulter.

Signature & Date :
Name of the Artisan :
Contact No. :
Address :

Delhi Tourism & Transportation Development Corporation Ltd.
Dilli Haat INA, Aurobindo Marg, New Delhi 110023

ANNEXURE – A

File No.FCB/91509/DTTDC/DHINA/2020/PF (2022)

Terms and Conditions for allotment of stalls through e-auction in Dilli Haat INA

1. The allotment shall be made to the highest e-bidder.
2. The bidders are advised to visit site before bidding & bring their material/goods as per size of stall
3. The bidder will liable for his/her technical fault & DTTDC will not be responsible.

A. Eligibility of Bidder/ Documents required

The following documents are required to be submitted by the bidder on portal along with the Application form (Eligibility Criteria).

1. One passport size photo of Artisan.
2. Copy of Artisan Card/ Registration or Membership of the bidder issued by any Body / Council or Ministry of Textiles, Government of India which should be valid till the last date of allotment of stall through e auction.
3. PAN Card Number of Artisan.
4. Aadhar Card for ID Proof of Artisan.
5. E-Auction Application Form duly filled in by Artisan along with required documents.
6. Goods and Service Tax Number, wherever applicable. If GST is not applicable bidder will submit following undertaking/certificate.

Certificate/Undertaking to be submitted

“I hereby certify that I/ M/s that Goods & Service Tax Registration is not applicable on me/ agency as my/ our turnover is below the threshold limit, i.e, Rs.40.00 lakhs. I hereby enclose turnover proof in support of my certification/undertaking.

If found guilty of any of the above compliance, action can be taken by DTTDC and all expenditure can be recovered from me/agency.”

7. MSME Certificate, if any.

B. Earnest Money Deposit (EMD)

4. **An EMD equivalent to the Reserve Price is required to be deposited with DTTDC/DHINA.** A copy of the demand draft or RTGS details favoring M/s DTTDC Ltd. towards EMD will be attached and uploaded along with the application form.

5. Separate DD / RTGS for each bid / stall will be submitted by the bidder
6. The Bank Details are **DTTDC Ltd.**, PUNJAB NATIONAL BANK (P.N.B); A/C-3978012100000010, IFSC CODE - PUNB0614800; PAN - AAACD0169J; GST no.07AAACD0169J1ZS
7. The original Demand Draft/ Banker's cheque must be submitted with DHINA authorities before starting of bidding process failing which the bidder would not be allowed to participate in the bidding process.
8. The balance amount of the bid amount over and above reserve price plus GST is to be deposited before taking over possession of the stall. In case, the bidder fails to deposit balance amount before taking over the possession, the earnest money will be forfeited
9. Further if the bidder has applied for two bids in his/her name and one of the bids is H-1, the earnest money of the bid amount which is not H-1 bid, will also be adjusted from the due amount payable by the highest bidder.

C. Security Deposit

10. **A Security of Rs.1,00,000/- (Rupees one lakh only)** in the form of demand draft will also be deposited by the successful bidder before taking over the possession. This security will be refunded without interest after allotment period is over.
 1. The vendors can deposit security amount of Rs.1.00 Lakh in the form of DD/Fixed Deposit/ Bank Guarantee in favour of DTTDC Ltd. The duration of Fixed Deposit/Bank Guarantee must be more than two months over and above the allotment period of a stall. (For example - in case the stall is allotted for three months, validity of Fixed Deposit/Bank Guarantee should be atleast for five months.) In case the vendor gets the stalls in next e-auction process, he/she would be required to submit fresh fixed deposit/ bank guarantee unless the previous fixed deposit/bank guarantee is valid as per the above condition.
 2. In case vendor deposits full rent of the period of allotment along with electricity charges in advance before taking over the possession, such vendor would not be required to deposit the security amount.
11. In case, the allotment of stall is for more than one month, the bidder will deposit rent of the stall for second and subsequent months 10 days before expiry of the existing month.
12. One bidder can apply maximum of two stalls with one Digital Signature (DSC). In case, any bidder is found to have got allotted more than two stalls, the allotment with the lower bid amount out of all allotted stalls by the said bidder will be treated as cancelled and the EMD amount will be forfeited.
13. In case of quoting wrong amount by the bidder in the bidding for any reasons whatsoever, DTTDC/DHINA will not be held responsible and in case the bidder chooses not to take

the stall after quoting the rates (being H-1) due to any reason whatsoever the EMD will be forfeited. If the similar error is repeated in the next two bids then the party will be totally debarred for next two quarters and will not be allowed to bid for next two quarters.

D. Operation of the Stalls

14. Only authorized assistant appointed by crafts person/bidder is allowed to sit in their allotted stall. ID proof in the shape of Aadhar card/driving license/ passport etc. is mandatory for the authorized person/assistant to be submitted.
15. Crafts person/bidder and their assistants are advised to make their ID card/Entry card from DHINA soon after the allotment of stalls.
16. In case of emergency, the crafts person/bidder are required to either close their stalls or appoint their assistant to sit in the allotted stall and can take necessary help from the DHINA office.
17. No original allottee will sublet his/her stall to any other person. If found, the original allottee will be blacklisted for a period of **two quarters** and rental /security / his goods will be confiscated at the allottee's own risk and cost.
18. The allottee will not be allowed to surrender the stall during the period of allotment in any case. In case any allottee leaves the stall in between the allotted period, the security deposit will be forfeited and he will be barred for next two quarters for e-auction/bidding of the stall.
19. Shifting of stall by the allottee from one place to another place will not be allowed. However, DTTDC/DHINA may shift the stall from any place due to any exigency, for which vendor/operator will have no objection.
20. The stall has to be vacated on the last date in any condition.

E. Encroachment and occupation of excess space

21. The allottee will not be allowed to occupy extra area beyond the prescribed allotted area. The allottee will liable to close the stall in case Dilli Haat authorities observe any encroachment.
22. Allottee should confine his/her display/sale of his craft items within stall allotted.
23. A display area of 3'0'(ft.) X3'0'(ft.) at a height of 4'0"(ft.) may be allowed little away from their respective stall for display purpose only wherever space is available. If encroachment / occupation of space beyond their stall / display area is noticed, a penalty of Rs.1000, Rs.1500 and Rs.2000 per day would be levied for first, second and third time respectively. Fourth time his allotment would be cancelled, security amount would be forfeited and the allottee would be debarred for bidding and allotment of stall for next two quarters. The display area can be removed by DHINA/DTTDC at any time in view of any exigency.

F. Sale of Specific items

24. Crafts person/bidder is allowed to sell their handloom and/or handicraft products only as will be declared at the time of bidding in the Application form as per the item mentioned in Artisan card. **Any violation may attract closure of the stall/ imposition of penalty /forfeiture of rent and security deposit/ blacklisting or any other action as may be decided.**

G. Electricity and maintenance of the stall and surroundings

25. Electricity **charges of Rs.5000 including GST per quarter** per stall will be charged for maximum 10 bulbs only for each stall. The charges will be paid by the bidder before occupying the stall. For more than 10 bulbs, Rs.1000 per bulb will be charged for which vendor will take prior approval. And if the extra bulb is used without the approval of the authority, then Rs.2000 will be charged for each extra bulb towards penalty. Bulbs are to be arranged by the allottee himself/ herself.
26. Lights and Fans are available in each stall and should be switched off before closing the stall. The bidders are advised to use the light as per minimum requirement in day time to save the power consumption.

H. Behavior with visitors

27. Crafts person/bidder should keep good behavior with the visitors.
28. The bidders allotted the stall will take all precautions to avoid any complaint of visitors. If any complaint is received from visitors and after examination if it is found that there is merit in the complaint, DTTDC will take appropriate action which may include imposition of penalty up to Rs.10,000/-, closure of the stall, forfeiture of rent and debarment from bidding in future for two quarters, against the allottee depending upon the seriousness of the complaint.

I. Timings

29. Crafts person/bidder are required to be available in their allotted stalls (10.30 AM to 10:00 PM in summer) and (11.00 a.m. to 9.00 p.m. in winter - 01st December to 15th February). Stalls will be closed in their absence. In case of any change in timings due to any reasons at any point of time, the bidder would be required to follow it without any liability on DTTDC/DHINA.
30. Crafts person/bidder should maintain cleanliness in and around Dilli Haat and co-operate with Dilli Haat authorities in maintaining cleanliness and decorum of Dilli Haat INA. No item will be kept in green areas / planters.

J. Miscellaneous

31. Dilli Haat INA is a No Smoking Zone/ No Plastic Zone.
32. Crafts persons/bidders are under obligation to strictly adhere to this especially the ban on use and storage of single use plastic material.
33. The DTTDC/Dilli Haat INA reserves the right to cancel the bidding process/allotment at any time without assigning any reason.
34. No refund / relaxation in rent will be done in case of closure of Dilli Haat due to instructions from the Government of Delhi / India and any statutory and government body.
35. The operators of the stalls will strictly follow the Covid guidelines / health related guidelines / any other guidelines or orders issued from time to time by the authorities/localgovernment/government.
36. The successful bidder should keep ABC powder type 2 kg fire extinguisher at own cost for safety point of view. The fire extinguisher should be replaced before its expiry date.

K. Relaxations

37. MD & CEO, DTTDC is the competent authority to relax any of the above conditions in special circumstances. In case of any dispute with regard to any item to be sold from the stall, the decision of the competent authority would be final. In case of any overlapping and / or any clarity in any of the clauses/ conditions, the decision of the competent authority will be final.

L. Undertaking by the Bidder

I agree upon the above terms & conditions. I will strictly follow the rules and regulations of DilliHaat INA. I will be liable to face necessary action against me, if found to be a defaulter.

Signature :

Name of the bidder :

Contact No. :

Address :