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DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.  
18 A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI 110024

No.Per/543/88/DTTDC/Part File III/ 2787


Dated 14<sup>th</sup> September 2010

11-10-10

CIRCULAR

Consequent upon the approval of the Board of Directors of DTTDC in its 158<sup>th</sup> meeting held on 18<sup>th</sup> August 2010, the Managing Director DTTDC is pleased to introduce "Post Retirement Contributory Medical Scheme" for the employees (retired) of the Corporation subject to the terms and conditions. A copy of the Post Retirement Medical Facilities Scheme is enclosed. The said Scheme will be applicable w.e.f 1<sup>st</sup> October 2010.


The concerned applicant (Retired Employee of DTTDC) will be required to fill up an Application Form for "Opting DTTDC's Post Retirement Contributory Medical Scheme", which is enclosed with the Scheme.

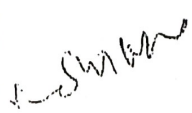
  
O. P. Mishra  
General Manager

All employees/ Retired employees of the Corporation

Copy to

GSD to MD, DTTDC  
Financial Advisor  
Chief Vigilance Officer  
Chief Engineer  
All Divisional Heads  
File

  
O.P. Mishra  
General Manager



Post Retirement Contributory Medical Scheme for the Employees of DTTDC

1. TITLE

The Scheme is titled as Post Retirement Contributory Medical Scheme aimed at providing reimbursement of medical expenses to the retired employees of DTTDC. This is purely a welfare/social security measure for providing them medical facilities in their old age.

2. ELIGIBILITY

Within the overall framework of the rules and regulations of the Medical Rules of the Corporation, the reimbursement of post-retirement medical treatment expenses will be admissible to the following categories of officials on contributory and voluntary basis:-

- (i) Those who retire from the service of the Corporation on reaching the age of superannuation subject to rendering minimum 10 years regular service.
- (ii) Those who are permitted to proceed on voluntary retirement and who have rendered minimum 10 years regular service in the Corporation will be eligible for medical benefits only after reaching the notional age of superannuation.
- (iii) Officials who are dismissed or removed from service by the Corporation as a measure of punishment for misconduct shall not be eligible for the benefits contemplated under this scheme. Similarly, officials unauthorizedly abandoning the service of the Corporation shall also not be eligible for the benefit under the scheme.
- (iv) This Scheme may also cover the spouses of the retired employees including their dependent family members as per definition of family given in the Central Services (Medical Attendance) Rules, 1944.
- (v) The retired employees willing to join the scheme will be required to submit Dependency Certificate alongwith Photograph/Thumb Impression of his/her dependent family members on the prescribed Performa. Dependency Certificate / Undertaking shall be submitted alongwith every claim.
- (vi) In case of death of the retired employee, his/her spouse (including dependents) shall continue to avail all the benefits under the Scheme subject to the condition contained in Point No.(iv) above and other terms & conditions of the scheme.

(3)

3. CONTRIBUTION

- (i) For taking membership of this medical scheme, the retired employees shall have to contribute as one time contribution as per details given below :-

Grade Pay drawn by the Officer	Contribution (Rs.)
Upto Rs.1650 per month	6,000/-
Rs.1,800/-, Rs.1,900/, Rs.2,000/- Rs.2,400/- and Rs.2,800 per month	15,000/-
Rs.4,200/- per month	27,000/-
Rs.4,600, Rs.4,800/-, Rs.5,400/- and Rs.6,600 per month	39,000/-
Rs.7,600 and above per month	60,000/-

The last pay (i.e pay in Pay Band + Grade Pay) drawn by the officer / employee shall be applicable for the purpose of fixing the ceiling limit of reimbursement through self-certification.

- (ii) Contribution shall be payable by all retired employees in advance, i.e. three months prior to the date of retirement from the service of the Corporation and those who have already retired may pay their contribution within one month from the date of issue of the Circular, alongwith willingness and Dependency Certificate, on the prescribed Performa.
- (iii) Contribution once paid in this regard shall not be refunded even if the beneficiary opts out of this scheme at any stage.
- (iv) In case husband and wife both are the retired employees of the DTIDC, any one of them may opt for the membership of the scheme.
- (v) Where both husband & wife are the employees of the Corporation, the contribution towards Membership under the scheme would be payable by any one of them only. In that case, even upon superannuation, the spouse who retires later would not be enrolled under the scheme independently. The Medical benefits would be restricted to the prescribed ceilings for the member and his /her dependents. However, in case it is considered beneficial, option may be exercised jointly by both ex-employees (husband and wife) and the differential amount paid, at the time of superannuation of the later, to convert the existing membership in the name of the one who has superannuated last. In all other cases option once exercised will be final and cannot be changed.

4. Medical expenses qualifying for reimbursement:

All indoor medical expenses incurred by an employee which are connected with and are incidental for medical treatment except as provided otherwise elsewhere on this scheme will qualify for reimbursement as per CGHS rates. The medical expenses qualifying for reimbursement will include:-

- (i) Charges for Hospital accommodation.
- (ii) All charges connected with surgery.
- (iii) All charges connected with tests / investigations such as pathological tests, X-ray / radiological charges etc.
- (iv) Expenses incurred by way of consultation fee/visiting charges during the period of Indoor Hospitalization treatment.
- (v) Cost of medicines provided by the Hospitals during hospitalization and paid by the employees and/or purchased from outside on the prescription of the Hospital/ Physician, and/or prescribed by the doctor on OPD visit.
- (vi) Any other expenses charged by the hospital which are directly connected with and are incidental to medical treatment during the period of hospitalization.

5. BENEFITS:

- (i) This facility of medical reimbursement will be as per CGHS rates.
- (ii) No medical advance shall be provided to the retired employees for Hospitalization purposes. However, if required a reference letter can be issued by the Corporation as is being done in the case of serving employees of DTTDC.
- (iii) In the event of the death of a retired employee, the benefit will continue to be availed by the spouse of the deceased employee and his/her dependents so long as they fall under the category of dependents.
- (iv) In case the member or any of his /her dependent is hospitalized, it would be a pre-requisite to intimate Personnel Division immediately along with Hospital's recommendations in writing or by e.mail /fax .

- (v) Medical expenses incurred for treatment outside the country shall not be admissible for reimbursement under this Scheme.
- (vi) The entitlement of retired employees to various types of Hospital accommodations/charges will be worked out on the basis of their rank at the time of retirement and as per CGHS norms.

In case any member takes treatment in the upper category, he /she will be entitled for the eligible amount of his/her category only calculated on the basis of CGHS rates, as is applicable to serving employees of DTTDC

6. CLAIM

The retired employees will be required to submit their medical claims in Personnel Division of DTTDC within 60 days from the date of discharge/bill. No claim will be entertained after expiry of 60 days. These claims will be processed and payment released by cheque as per C.G.H.S. rates. All efforts will be made to clear the bill within 30 days.

7. GENERAL CONDITIONS

- (i) The Corporation may at its sole discretion decide to terminate the membership of any member or any of his/her dependents in case Corporation is satisfied on the basis of evidence on record that benefits/facilities under the scheme are being misused/abused by a member, apart from taking other action as Corporation may deem fit.
- (ii) The scheme and or the benefits shall liable to be withdrawn and made inoperative at any time for any reason whatsoever. The Scheme and or benefits thereunder shall not be deemed to be a matter of right or contract or terms & condition of employment.

8. SAVING

Matters not specifically covered in this scheme, shall be decided by the Managing Director, which shall be final.

Dated :

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The Chief Manager (Personnel)  
16-A, DDA SCO Complex  
Defence Colony,  
New Delhi 110024

SUB: APPLICATION FORM FOR OPTING DTTDC'S POST RETIREMENT  
CONTRIBUTORY MEDICAL SCHEME ISSUED VIDE CIRCULAR  
NO.PER/546/88/DTTDC/PART FILE III/ DATED 14<sup>TH</sup> SEPTEMBER 2010

S. No.	Particulars	Information to be filled by the Applicant
1.	Name of the Applicant	
2.	Father's Name	
3.	Mother's Name	
4.	Designation (Last Post Held)	
5.	Pay Band & Grade Pay as on 1.7.2010.	
6.	Pay Scale & Basic Pay, if retired, prior to 1.1.2006.	
7.	Residential Address	
8.	Telephone Number (Mobile / Land line)	
9.	E-mail ID, if any.	
10.	Date of Superannuation (Date/Month/Year)	
11.	Detail of One Time Contribution	Amount - (In figures) - (In words) Cheque No. Date- Drawn on -
12.	Details of Family	

S. No.	Name of the Family Member	Relationship with Employee	Date of Birth (Date/Month/Year)
1.		Self	
2.			
3.			
4.			
5.			
6.			



(8)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.**  
**18-A, DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI 110024**

F.No. Per/CO-12(11(12A)/16/2017/DTTDC

Dated: 21.05.2018

/5033

**CIRCULAR**

Vide Office Memorandum No. s. 11011/11/2016-CGHS (P)/EHS dated 9<sup>th</sup> January 2017 the Govt. Of India has revised the rates of subscription under CGHS due to revision of pay and allowances of employees under the Seventh Central Pay Commission. DTTDC has also having its own Post Retirement Medical Scheme under which the retiring employees can become a member by contributing a subscription equivalent to the rates prescribed under CGHS for availing Medical facilities under the DTTDC's Post retirement Medical Scheme.

Consequent upon revision of subscription under CGHS, the rates of subscription under DTTDC's Post retirement Medical Scheme is also revised as under with effect from 1.02.2017

S.No.	Level Pay Matrix as per 7 <sup>th</sup> CPC	Old Amount	Revised Amount
1.	Level 1 to 5	Rs. 15,000/-	Rs. 30,000/-
2.	Level 6	Rs. 27,000/-	Rs. 54,000/-
3.	Level 7 to 11	Rs. 39,000/-	Rs. 78,000/-
4.	Level 12 & above	Rs. 60,000/-	Rs. 1,20,000/-

The above rates are applicable to all the employees who will be retiring after issuance of this Order.

Since this revision is applicable with effect from 01.02.2017, the employees who have already been retired/opted voluntarily retirement, and have opted for DTTDC's Post retirement Medical Scheme 'are required to deposit the balance amount towards subscription, for making them eligible to continue to avail/the existing medical facility.

The list of concerned retired /voluntarily retired employees is also enclosed, indicating the balance amount to be deposited.

- All working employees
- Retired employees after 31.01.2017
- Voluntarily retired employees who opted Medical Scheme after 31.01.2017

  
(Ashok Gupta)  
Manager (Personnel)

Copy to:-

- OSD to MD & CEO, DTTDC
- Chief Vigilance Officer
- PS to General Manager
- Financial Controller
- Chief Engineer
- All Divisional Head
- Dy. Manager (IT)-For publishing the same at DTTDC's website
- Notice Board

  
(Ashok Gupta)  
Manager (Personnel)

Encl: as above

P.T.C

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