

**Delhi Tourism & Transportation Development Corporation**  
**18-A, DDA, SCO Complex, Defence Colony, New Delhi**

F.No. PER/739/08/96/DTTDCI / 710

Dated : 21 April 2022

**Office Order**

Shri Rattan Singh, Chief Manager is hereby nominated as 'Liaison Officer' on behalf of Delhi Tourism & Transportation Development Corporation Ltd. for filing various statements concerning all reserved categories to different authorities. In addition, he is required to maintain reservation roster and other details as per the instructions issued by the Government from time to time.

Shri Rattan Singh will also head the SC/ST Cell of the Corporation. A complaint register will also be maintained in SC/ST Cell under the supervision of Shri Rattan Singh, as Liaison Officer wherein an employee belonging to reserved category can register his /her complaint. Suitable follow up action will be taken by the Liaison Officer and the complaints will be disposed off.

The following officers, in addition to their present assignment, will continue to assist Shri Rattan Singh for maintenance of roster and submission of required information to the concerned authorities.

1. Smt. Veena Verma, Dy. Manager
2. Shri Vijay Kumar, AG-1 (Store) (573)
3. Shri Ashok Kumar, Store Keeper (1030)

This issues with the approval of the MD&CEO.

**Shri Rattan Singh, Chief Manager**  
**Smt. Veena Verma, Dy. Manager**  
**Shri Vijay Kumar, AG-1 (Store) (573)**  
**Shri Ashok Kumar, Store Keeper (1030)**

Copy to:

1. PPS to MD&CEO
2. PS to CVO
3. PS to GM
4. PS to FC
5. All Divisional Heads
6. Dy. Manager (IT) : With the request to upload this order on the website of DTTDC
7. Personnel Files
8. Notice Board
9. File



**Sanjeev Chugh**  
**Manager (Personnel)**



**Sanjeev Chugh**  
**Manager (Personnel)**