## Contact Details of Nodal Officers/
Terms & Conditions

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Agency</th>
<th>Nodal Officer</th>
<th>Time required for granting shooting permission</th>
<th>Shooting Charges &amp; Security Deposit</th>
<th>Terms &amp; Conditions</th>
</tr>
</thead>
</table>
| 1.     | ASI            | Sh. Praveen Singh  
Superintending Archaeologist  
Delhi Circle  
011-24654832-33-29  
Circledel.asi@gmail.com  
Circledelhi.asi@gov.in  
Delhi- Mini Circle  
Mr. Rajendra Dahuri  
Dy. Superintending Archaeologist  
Phone Number:- 011 24655162  
asidelhiminicircle@gmail.com | Normally 10 - 15 days from receipt of Application | **For World Heritage Monuments:**  
Rs. 1,00,000 per day (Dawn to Dusk)  
Rs. 50,000 security deposit (refundable)  
**For other monuments:**  
Rs. 50,000/day (Dawn to Dusk)  
Rs. 10,000 security deposit (refundable) | It Depends on the script of the Film/ Documentary to be shoot at the monument. Besides this, permission is granted as per the Archaeological Sites and Remains Rules, 1959.  
Delhi has been divided into Delhi Circle and Delhi Mini Circle where Delhi Mini Circle covers major areas like Safdarjung, Old Delhi, Lodhi Gardens, Kashmiri Gate excluding Red Fort. |
|   | DGCA | Sh. Amit Teotia, Assistant Director (Regulation & Information) (+91) 9599915290 011-24611950 Ext 211 Amitteotia.dgca@gov.in | - | - |
|---|---|---|---|
| 1. | For Ground Photography at Govt. Aerodromes | The applicant is required to submit an application giving name of the airport, area within the airport to be photographed and the intended date of the photography. Timeframe for disposal: Usually 3 working days. |
| 2. | For Aerial survey/photography | The applicant is required to download form from website "www.dgca.nic.in" under the category of Forms and file the request in seven copies (a copy is attached herewith for reference). On receipt of application the same is sent to Ministry Of Defence and other concerned Government agencies for NOC. The permission is issued under Rule 13 of the Aircraft Rule 1937 by DGCA after receiving NOC from Ministry of Defence which is the nodal agency for the same. The permission to carry out Aerial Photography/Geophysical Survey is granted subject to the conditions given in the N.O.C. received from Ministry of Defence. Timeframe for disposal: Usually 3 working days after receipt of MoD clearance. | http://www.dgca.nic.in/forms/aer_photo.pdf |
|   | Delhi Police | Cannot be ascertained in view of Law & Order situation and Traffic movement due to VVIP programmes, as situations are different every time in Delhi | N.A. | 1. In case film shooting is scheduled more than one district then District DCP is fully empowered to grant permission to the producer.  
2. In case film shooting is scheduled more than one District then permission is granted by Police Head Quarters after the approval of senior officers.  
3. In case film shooting is scheduled in the area of High Security Zone i.e. near R.P. Bhawan, North-South Block, Raj Path, Parliament House and India Gate, etc. the NOC is sent to MHA, after obtaining reports from concerned local police i.e. Addl. CP/DCP/ New Delhi Distt., Traffic, Security, Special Branch, etc. Thus, MHA is empowered whether the permission is to be granted or otherwise for film shooting in the area of High Security Zone. |
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<tbody>
<tr>
<td>4.</td>
<td>Delhi Traffic Police</td>
<td>Cannot be ascertained in view of Law &amp; Order situation and Traffic movement due to VVIP</td>
<td>Traffic Police Ranges across different locations in Delhi. However, in high security areas like Vijay Chowk, North &amp; South Block, around India Gate, Parliament House, etc. MHA will be the final authority</td>
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<tr>
<td>No.</td>
<td>Department</td>
<td>Name</td>
<td>Contact</td>
<td>Shooting Policy</td>
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<td>5.</td>
<td>PWD</td>
<td>Sh. Dy. Secretary (Admin)</td>
<td>011-23392589/ 23392379</td>
<td>No Shooting Policy as such</td>
</tr>
<tr>
<td>6.</td>
<td>Northern Railways</td>
<td>Sh. Deepak Kumar CPRO</td>
<td>(+91) 9717630006</td>
<td>Nearly 7 days</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sh. R.K. Rana Senior CPRO</td>
<td>011-23747084</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:Mail.cpro.nr@gmail.com">Mail.cpro.nr@gmail.com</a></td>
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- **A1 - A Stations:** Rs. 1 Lakh/Day  
- **B1 – B2 Stations:** Rs. 50,000/Day  
- **Other Cities/Places:** Rs. 25,000 per day per station  
- **Moving/ Stabled Trains (or any other Rolling Stock):** Rs. 30,000/ Day  
- **Haulage Charges:** Rs. 4,73,345/ Day for 200 km (for 4 coaches and 1 SLR) Rs. 50,000/- for any additional coach.  
- **Indemnity Bond & Agreement Bond:** Rs. 100/NJSP
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<th><strong>Sports Authority of India</strong></th>
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<th><strong>CPWD</strong></th>
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</thead>
</table>
| 7. | Mr Rohit Bhardwaj  
Secretary, SAI  
011-24368244  
edstadia.sai@gmail.com  
Praveen Suri  
Dy Director (Stadia)  
011-24362761  
saistadiadivision@gmail.com | - | S.C Bhardwaj  
Additional Director General  
Phone: 011-23062284  
delndr.cpwd@nic.in  
Sh Balkrishnan Arora  
Chief Engineer  
CPWD  
011-23414046  
011-23412662  
9868226909  
cendzv@gmail.com |
|   | Rs. 50,000/-  
for 2 Hours or less  
Rs. 1,00,000/-  
for 4 Hours or less  
Full Day rent as applicable for 8 Hours | Cancellation Charges of booking Fees:  
- Before 90 days: Nil  
- 89th to 45th Day prior to event: 50%  
- 44th to 15th Day prior to event: 100%  
(Full or Partial Waiver can be granted on cancellation charges after approval of Governing Body of SAI) | Nearly 2 weeks  
Rs. 1 Lakh/  
Day  
(Feature Films)  
+  
Rs. 50,000/-  
(Security Deposit)  
Permission is granted subject to clearances/ NOC obtained from Delhi Police/ Traffic Authorities and the Film Agency will be fully responsible for maintenance/ discipline & cleanliness of the premises during the shooting and after the shooting. |
|   | NDMC          | Sh. V.K. Guatam  
Director (Events.)  
011-23360621  
011-23364210  
director.commercial@ndmc.gov.in  
Sh. Rohtaz  
Dy. Director (Events)  
(+91) 9999037861  
011-23363753  
ddevent@ndmc.gov.in | Atleast 02 days from the receipt of application | Rs. 2,00,000 /day + 18% GST + Rs. 1,00,000 as Security refundable | Permission is granted subject to clearances/ NOC obtained from Delhi Police/ Traffic Authorities and the Film Agency will be fully responsible for maintenance/ discipline & cleanliness of the premises during the shooting and after the shooting. |
|   | SDMC         | Sh. Radhakrishnan  
Director, Press & Information  
(+91) 011-23227109, 08  
directorpi.sdmc@gmail.com | Within a week from receipt of application | No shooting charges except for Park and Community Hall as they are commercial in nature and hired for social gatherings. | After NOC from Fire department and Police/Traffic police Department |
| 11. | **East/North MCD** | Sh. Yogendra Singh Mann  
Director  
(Press & Information)  
(+91) 9811778465  
011-23228551  
dirpiedmc@gmail.com  
Sh. Mahes K Kumar  
9250757892  
dirpindmc@gmail.com  
Rakesh Gupta  
Assistant Director (P & I)  
011-23228552  
8527398050  
adpi.rakeshgupta@gmail.com | Within a week from receipt of application | No shooting charges except for Park and Community Hall as they are commercial in nature and hired for social gatherings. | North/East Delhi Municipal Corporation will consider granting permission only if other concerned authorities such as Ministry of External Affairs, Archaeological Survey of India, and Station House Officer of Delhi Police and Senior Official/Sub M Inspector/Assistant Sub-Inspector of Delhi, Traffic Police have granted permission for shooting as per schedule applied in the above format. The firm shall have to give an undertaking that the premises/place where film has to be shot shall not be disturbed or tampered in any form. |

| 12. | **Department of Environment & Forest** | Sh Ishwar Singh  
Principal Conservator of Forest  
Govt of Delhi  
011-23370679  
pccfdnctd@gmail.com | Atleast one month as the process involves permissions from Ministry of Environment and Forest | Entry Ticket:  
Adults: Rs. 10/day  
Children: Rs. 5/day Still & Cine Camera application: Rs. 100 – Rs. 500 per day depending on location. | Permissions for shooting in Asola Bhatti Wildlife Sanctuary and part of Okhala Bird Sanctuary falling in Delhi requires details regarding:  
1. Purpose of Shoot  
2. Number of Days  
3. Area to be shoted  

Prior approval of Ministry of Environment & Forest, GOI.  
In case of foreigners, approval of MEA and other ministries is also required. Not possible to consider shooting in Protected Areas under single window. However, such cases will be dealt in priority as soon as letter is received from DTTDC. |
|   | DIAL | Mr. Tarun Arora  
(Chief Commercial Officer)  
tarun.arora@gmrgroup.in  
011-47197621  
Sh. Chandramani Gautam  
(+91) 9717393608  
Chandramani.Gautam@gmrgroup.in | 3 – 7 days depending on the location of shooting. | **Videography:**  
Rs. 5,00,000/- + Service Tax upto 4 Hours.  
**Photography:**  
Rs. 1,00,000/- + Service Taxes Upto 2 Hours. | 1. Activity other than videography/photography shall be deemed to be an unauthorized activity.  
2. Client shall not use the video/photograph taken during the permitted activity for any purpose that may be derogatory or against public interest, or National Security or against the GMR Group in any manner whatsoever.  
3. Prior permission of DGCA to be obtained by the client who wants to do the shooting.  
4. Copy of the recording/shooting to be provided to DIAL for previewing before its airing/telecast and any changes/ omissions suggested by DIAL is binding on the producer. |
|---|---|---|---|---|
|   | DMRC | Sh. Mohinder Yadav,  
Dy. CPRO (Operations) (+91)  
9810497397  
mohinderyadav17@gmail.com | Atleast 15 days from receipt of application | **Refund after Cancellation of booking:**  
Before or on 7 days:  
75% Before or on 5 days: 50%  
Before or on 3 days: 25%  
Later than 3 days in advance: None  
**Hiring of DMRC’s premises as detailed granted at a discount of 25% if permission for undertaking shoot etc is taken from 23:00 to 06:00 hours. Payment in full to be given as mentioned above. Taxes will be extra as applicable from time to time.** | **Rs. 75,000 – Rs. 3,00,000 (Fee/Charges) per Hour.**  
**Rs. 3,00,000 – Rs. 6,00,000 (Security Deposit)** |
| 15. | DDA | **Sh. Mahipal Singh**  
Dy. Director (PR)  
(+91) 9968260244  
Ch.mahipalsingh@gmail.com | Rs. 1,00,000 per day shooting charges  
+  
Rs. 50,000 Security deposit | In terms of the directions of EM/DDA, the Director (Hort.) NW has intimated the following schemes/areas where film shooting may be conducted in the green areas under the jurisdiction of Director (Hort.) South-East and North-West:  

- a) Green Area, Mehrauli Complex Phase – I, II & III  
- b) Aff. Green Area, Sanjay Van  
- c) MP Green Area, Jahapanah City Forest  
- d) Kamla Nehru, Northern Range  
- e) Distt. Park at Kalkaji Phase – I (Asthakunj)  
- f) Dist. Park (100 Hact. Swaran Jayanti Park, Sector – 10 Rohini)  
- g) District Park, Hauz Khas  

Shooting Charges Rs. 1 Lakh per day with security deposit of Rs. 50,000/0 with T&C in line with that of NDMC/CPWD.  

1. All requests for booking of the parks will be addressed to Director (Hort.)/ North West DDA who in turn shall initiate the proposal and obtain the approval of Competent Authority.  

2. The applicant shall obtain a ‘No Objection Certificate’ from Police Authorities, prior to the function. However, in cases of programs which involve expected audience to be more than 500 the permission from the DCP (Traffic), shall also be required to be taken by the applicant. |

|  |  | **Sh Satinder Pal**  
Dir (Hort.), NW  
011-23370975  
(+91)  
dirhortnwdda@gmail.com |  |  |
|  |  | **Sh Harswaroop**  
Dy. Director (Horticulture)- VIII  
O:- 25597934  
M:- 9718610250  
horticulturedivisioneightdda@gmail.com |  |  |
|  |  | - District Park (100 Hact.), Swarn Jayanti Park, Sec.-10, Rohini  
- Kamla Nehru, Northern Ridge |  |  |
|  |  | **Sh. Ashok Kumar**  
Director (Hort.), SE  
011-23378078 (+91) 98  
9811095095  
dirhortsouth@dda.org.in |  |  |
|  |  | - Green Area Mehrauli Phase 1,2,3  
- Aff. Green Area, Sanjay Van  
- M.P. Green Area, Jahapanah City Forest |  |  |
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| - Distt. Park at Kalkaji Phase – 1 (Asthakunj) | 3. **Refund after Cancellation of booking:**  
- Prior to 1 month: 30%  
- Less than one month: 50%  
- Within 48 Hours: Full Booking amount  

4. Booking party may claim security deposit within 180 days of the completion of functions failing which the security will be forfeited.  
[https://drive.google.com/open?id=0B65x9cdSx9BqREJwWDc5TFI3aVE](https://drive.google.com/open?id=0B65x9cdSx9BqREJwWDc5TFI3aVE) |

| 16. **Ministry of Home Affairs (UT DIVISION), Govt. of India** | Mr Shail Malge  
Director  
011-23094387, 23092625 (Fax)  
dirdelhi@mha.gov.in  
Mrs. Chitra Narayan  
Under Secretary 011-23094517  
chitra.narayan@nic.in | Atleast 7 Days from receipt of application |

| 17. **Sunder Nursery** | Hardeep Thakur  
Admin Manager  
Govt. Sunder Nursery  
Management Trust  
hardeep.thakur@akdn.org  
011-40700700 | Rs.1,00,000/- (One Lakh Only) + applicable taxes / per day |
<table>
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<tr>
<th></th>
<th>Ministry of I &amp; B, Govt. of India</th>
<th>Sh. Ashok Kumar R. Parmar, IAS Jt. Secy. (Films) 011-23387823 011-23384995 <a href="mailto:jsfilms.in@nic.in">jsfilms.in@nic.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>19.</td>
<td>Delhi Transportation Corporation</td>
<td>Sh Anuj Sinha Dy. General Manager Special Cell 8744073030 <a href="mailto:dcgmpr@dtc.nic.in">dcgmpr@dtc.nic.in</a></td>
</tr>
<tr>
<td>All permissions to be sent to CMD for approvals.</td>
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<tr>
<td>20.</td>
<td>Film Facilitation Office (FFO), NFDC, Ministry of I &amp; B, Govt. of India</td>
<td>Sh. Vikramjit Roy Head – FFO (+91) 9819301966 <a href="mailto:vikramjit@nfdcindia.com">vikramjit@nfdcindia.com</a> Ms. Sunita Rawat Chief – FFO (+91) 811477457 <a href="mailto:sunitarawat@nfdcindia.com">sunitarawat@nfdcindia.com</a></td>
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<tr>
<td>S. No.</td>
<td>Name of the Producer</td>
<td>Designation</td>
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<tr>
<td>1.</td>
<td>Ravi Sarin</td>
<td>Line Producer</td>
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<tr>
<td>2.</td>
<td>Navneet Singh</td>
<td>Line Producer</td>
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<tr>
<td>3.</td>
<td>Kaushik Guha</td>
<td>Line Producer</td>
</tr>
<tr>
<td>4.</td>
<td>Rajesh Dham</td>
<td>Line Producer</td>
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<tr>
<td>5.</td>
<td>Parvesh Sahni</td>
<td>Line Producer</td>
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<td>6.</td>
<td>Gagan Bhugra</td>
<td>Line Producer</td>
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<tr>
<td>7.</td>
<td>Shailender Kaushik</td>
<td>Line Producer</td>
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